

REQUEST FOR PROGRAM ACCREDITATION

TO: OKLAHOMA FIRE SERVICE TRAINING

FROM:

Agency: _____

Agency Address: _____

Curriculum Writer: _____

Telephone: () _____

Course Name/Title: _____

Instructor(s): _____

Total Training Hours: _____

I authorize these materials to be released to other emergency response agencies upon written request:

- YES** – Course materials may be provided to other emergency response agencies to train public emergency responders.
- NO** - This course should be considered copyrighted and not released to anyone without written approval of the author(s).

Training is needed for: (CHECK APPROPRIATE BLOCK/S)

- Annual Continuing Education
- Agency In-Service Training
- Federal or State Mandated Training
Training Mandated by _____
(regulation, i.e., 29 CFR 1910.120,(q)(6)(iii)(I))

APPLICATION CHECKLIST

Before submitting a course for accreditation, insure the following items have been included with your application:

- Cover Sheet, Lesson Plans, Course Objectives, Overheads, Handouts, Student Activities, etc.
- Pretest and/or Post-Test examinations and Completed Answer Sheets.
- Instructor's Resume, including a copy of instructor certification.
- Copies of instructor certifications for all adjunct instructors.

Signature of Agency Head Administrator

Date

Signature of Lead Instructor

Date

OKLAHOMA FIRE SERVICE TRAINING

COURSE COVER SHEET

COURSE: _____ **LESSON TITLE:** _____

DURATION (Hours): _____ **STUDENT LEVEL:** _____ **PREPARED BY:** _____

Number of Trainees: _____ Date: _____

METHOD OF PRESENTATION: _____ **INSTRUCTOR:** _____

APPROVED BY: *OFST Staff Use - name and title* _____ **DATE:** _____

INSTRUCTIONAL OBJECTIVES:

TRAINEE REFERENCE MATERIALS: INSTRUCTOR REFERENCE MATERIALS:

TRAINING AIDS REQUIRED:

INSTRUCTOR RESUME FORM

DATE: ___ / ___ / _____

NAME: _____

SS#: _____

EMPLOYED BY: _____

AGENCY MAILING ADDRESS: _____

HOME MAILING ADDRESS: _____

AGENCY TELEPHONE NO.: _____

CAREER RESUME: (Please list employer, position and tenure) _____

Present Position: _____

Prior Position: _____

EDUCATION: _____

DEGREES: _____

PROFESSIONAL TRAINING: _____

List most advanced instructor certification achieved and date(s) received below

CERTIFICATION ACHIEVED

Date of Certification

COURSE RELATED CERTIFICATIONS

TITLE OF COURSES TO BE TAUGHT

OKLAHOMA FIRE SERVICE TRAINING

REQUEST FOR PROGRAM ACCREDITATION

TO: OKLAHOMA FIRE SERVICE TRAINING

FROM: Joe Smith

Agency: Red Dirt Fire Department

Agency Address: 123 Elm St. Red Dirt OK 73333

Curriculum Writer: Training Officer Joe Smith

Telephone: 580.123.4567

Course Name/Title: Inspection of SCBA

Instructor(s): Joe Smith

Total Training Hours: 1 hour

I authorize these materials to be released to other law enforcement agencies upon written request:

- YES** – Course materials may be provided to other emergency response agencies to train public emergency responders.
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Training is needed for: (CHECK APPROPRIATE BLOCK/S)

- Annual Continuing Education
- Agency In-Service Training
- Federal or State Mandated Training

Training Mandated by

(regulation, i.e., 29 CFR 1910. 120,(q)(6)(iii)(I))

APPLICATION CHECKLIST

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- Instructor's Resume, including a copy of instructor certification.
- Copies of instructor certifications for all adjunct instructors.

Signature of Agency Head Administrator

Date

Signature of Lead Instructor

-Date

OKLAHOMA FIRE SERVICE TRAINING

INSTRUCTOR RESUME FORM

DATE: 08 / 01 / 2004

NAME: Joe Smith

SS#: 123-45-6789

EMPLOYED BY: Red Dirt Fire Department

AGENCY MAILING ADDRESS: _____

123 Elm St. Red Dirt, OK 73333

HOME MAILING ADDRESS: _____

Rt. 1 Box 10-A Red Dirt, OK 73333

AGENCY TELEPHONE NO.: 580.123.4567

CAREER RESUME: (Please list employer, position and tenure)

Present Position: Captain/Training Officer

Prior Position: Lieutenant

EDUCATION: High School Diploma

DEGREE(S): None

PROFESSIONAL TRAINING:

OSU/FST Fire Fighter I

OSU/FST Fire Instructor I

List most advanced instructor certification achieved and date(s) received below

CERTIFICATION ACHIEVED

Date of Certification

Fire Instructor I

September 2002

COURSE RELATED CERTIFICATIONS

Fire Fighter I October 1999

TITLE OF COURSES TO BE TAUGHT

Inspection of SCBA

Fire Fighter I – Part A

Fire Fighter I – Part B

OKLAHOMA FIRE SERVICE TRAINING

Objectives & Cues	Lesson Plan & Presentation
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I. Preparation

A. Administrative Details

1. Fire alarm.
2. Exits from the classroom.
3. Student roster.

B. Instructor Introduction

1. Name of instructor.
2. Experience in the fire service.
3. Experience with the use and inspection of SCBA.
4. Training and certifications.

C. Motivation of Students

1. The effective operation of the SCBA begins with a proper inspection of the unit.
2. The inspection must be thorough and should be performed on a daily basis and after each use.

D. Lesson Goal

1. At the end of the lesson, the recruit fire fighter will be able to successfully inspect a SCBA.

Slide #1

Objectives &	Lesson Plan & Presentation
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OKLAHOMA FIRE SERVICE TRAINING

Cues	
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Slide #2

E. Learning Objectives

1. Describe the benefits of inspecting the SCBA.
2. Demonstrate inspection of a SCBA.

II. Presentation

Slide #4

Objective 1

A. Benefit of SCBA Inspections

1. Ensure the SCBA is ready for operation.
2. Identify any malfunctioning parts.
3. Become familiar with the parts of the SCBA.

B. Inspecting the SCBA

Slide #5

Objective 2

1. Cylinder is full. The cylinder should be at least 90% of capacity.
2. All gauges work. The gauges must be within 100 psi of each other.
3. Low pressure alarm is in working condition. The system must be pressurized to cause the low pressure alarm to work.
4. All hose connections are tight and free of leaks.
5. Facepiece is clean and in good condition.

OKLAHOMA FIRE SERVICE TRAINING

Objectives & Cues	Lesson Plan & Presentation
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- 6. Harness system is in good condition. All straps must be fully extended.
- 7. All valves are operational. Valves should be fully closed.

III. Application

- A. Students each inspect an SCBA to determine if it is operationally ready. All students must participate.

IV. Evaluation

- A. All students will be evaluated using the OSU/FST skill sheet for inspection of SCBA.

V. Summary

- A. The effective operation of the SCBA begins with a proper inspection of the unit.
- B. The inspection must be thorough and should be performed on a daily basis and after each use.

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