



## Fire Officer II Certification

Skill # 3	Maximum Time Allowed: <b>90 min.</b>
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### **INSTRUCTIONS TO THE CANDIDATE**

The candidate, as an individual and given a scenario, will prepare a news release so that the information is accurate and formatted correctly.

<b>CANDIDATE PERFORMANCE</b>	1 <sup>st</sup> Attempt		2 <sup>nd</sup> Attempt	
	Yes	No	Yes	No
◆ Candidate has informed the evaluator that they have been trained in this skill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>PREPARE WRITTEN NEWS RELEASE</b>				
Prepared a written news release	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Identified subject matter of news release	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Explained the significance of the event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Answered the 5 W's in the news release	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utilized the proper format	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total steps candidate must complete to pass:</b>	<b>4</b>	<b>Total</b>		<input type="checkbox"/>

◆ **Critical Step** - Failure on this step results in failure of the entire skill.

Candidate Name \_\_\_\_\_

1<sup>st</sup> Evaluator Signature \_\_\_\_\_ Date \_\_\_\_\_

2<sup>nd</sup> Evaluator Signature \_\_\_\_\_ Date \_\_\_\_\_



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Skill # 3

Objective(s): 5.4.4 NFPA Standard 1021 2003 Edition

**INSTRUCTIONS TO THE PROCTOR/EVALUATOR**

**EQUIPMENT LIST: Skill 3 Scenario Packet, Pens/Pencils**

Proctor/Candidate Comments

I was informed of the task steps missed that resulted in the failure of this skill and the OSU-FST re-test policies.

\_\_\_\_\_  
Candidate Signature

\_\_\_\_\_  
Date

Test  Re-test  Date: \_\_\_\_\_ Location: \_\_\_\_\_